



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, D.C. 20224

SMALL BUSINESS/SELF-EMPLOYED DIVISION

April 3, 2007

Mr. David F. Wissel
75 Spring Hill #222
Clarksville, OH 45113-9538

Dear Mr. Wissel:

This is in response to your Freedom of Information Act (FOIA) request dated January 25, 2007, received in the Baltimore Disclosure Office on February 21, 2007, transferred to and received in the Detroit Disclosure Office on February 26, 2007.

Your request was for employment documents for Patrick A. Rouan, Carol Scott, C. Sherwood, and Shiela O'Brien.

The Office of Personnel Management (OPM) designates the items from the personnel records on Internal Revenue Service employees that can be disclosed to the public under the Freedom of Information Act.

Name: Cheryl Sherwood
Title: Director Field OP E
Grade: ES-0340-0
Duty Station: Washington, D.C.
Salary: \$160,739
Position Description: 04122

Name: Shiela O'Brien
Title: OPR Officer
Grade: IR 0340-01
Duty Station: Brookhaven Campus
Salary: \$110,333
Position Description: 93618

Your request was for a copy of the Appointment Affidavit for each of the above named employees. Enclosed as requested is a copy of the appointment affidavit for Cheryl Sherwood and Shiela O'Brien consisting of two pages.

In addition, you requested a copy of the specific delegation of authority issued. Delegations of Authority authorize Internal Revenue Service employees to do specific duties or activities and are generally issued by position or title, and not by employee's name. In rare circumstances delegation orders are issued to an employee by name. Delegation Orders are available on the IRS website at <http://www.irs.gov>. Select Publications/Periodic/Internal Revenue Manual/IRM online/Part 1.

You also request information if the names Cheryl Sherwood and Shiela O'Brien are the legal names or an alias of the agents. We are denying access to this information to avoid any unwarranted invasion of personal privacy or threat of harassment or abuse of employees and their families under FOIA subsections (b) (6) and (b) (7) (C).

The names of Carol Scott and Patrick A. Rouan do not appear on the PIL. Your request for any employment information should be sent to the following location:

National Personnel Records Center
Civilian Personnel Records
1111 Winnebago Street
St. Louis, MI 63118

The above office is not under the jurisdiction of the IRS, but rather the Office of Personnel Management.

You requested specific employee information on three unsigned letters from the Cincinnati Campus. Many of the letters issued are computer-generated letters for which we do not maintain a copy. Your correspondence indicated that the letters are unsigned. I am, therefore, unable to determine the specific employee who generated the correspondence.

Should you have any questions regarding this correspondence, please contact Disclosure Specialist Gail Minauro, ID#12-10677, by calling 313-234-1866. Please reference case number 05-2007-01829. The enclosed Notice 393 explains your appeal rights.

Sincerely,

Darlene Stewart

Darlene Stewart
Disclosure Officer, Detroit

Enclosures

STANDARD FORM 61
REVISED SEPTEMBER 1970
U.S. CIVIL SERVICE COMMISSION
F.P.M. CHAPTER 295
61-107

OMB APPROVAL NO 50-R0118

APPOINTMENT AFFIDAVITS

Group Clerk (Trainee) 7/28/80

 (Position to which appointed) (Date of appointment)

Treasury I.R.S. Wheaton, MD. Group : 7

 (Department or agency) (Bureau or division) (Place of employment)

I, Cheryl M. Daniels, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

B. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof.

C. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing this appointment

Cheryl M. Daniels
(Signature of appointee)

Subscribed and sworn (or affirmed) before me this 28th day of July, A.D. 19 80,

at Washington District of Columbia
(City) (State)

[SEAL]

Michael E. Murray
(Signature of officer)
Administrative Clerk
(Title)

Commission expires _____
(If by a Notary Public, the date of expiration of his Commission should be shown)

NOTE.—The oath of office must be administered by a person specified in 5 U.S.C. 2903. The words "So help me God" in the oath and the word "swear" wherever it appears above should be stricken out when the appointee elects to affirm rather than swear to the affidavits; only these words may be stricken and only when the appointee elects to affirm the affidavits.

APPOINTMENT AFFIDAVITS

Data Transcriber
(Position to which appointed)

December 14, 1977
(Date of appointment)

Treasury Dept
(Department or agency)

I.R.S.
(Bureau or Division)

Brookhaven
(Place of employment)

I, Shiela O'Brien, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

B. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof.

C. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing this appointment.

Shiela O'Brien
(Signature of appointee)

Subscribed and sworn (or affirmed) before me this 14 day of December A.D. 1977,

at Brookhaven New York
(City) (State)

[SBAU]

[Signature]
(Signature of officer)

Commission expires _____
(If by a Notary Public, the date of expiration
of his Commission should be shown)

Supv Eng Sec Exp Unit
(Title)

NOTE—The oath of office must be administered by a person specified in 5 U.S.C. 2003. The words "So help me God" in the oath and the word "swear" wherever it appears above, should be stricken out when the appointee elects to affirm rather than swear to the affidavits; only these words may be stricken and only when the appointee elects to affirm the affidavits.